



TERM OF REFERENCE

Job Title	Board Member
Job Type	Voluntary
Location	Remote (Sierra Leone)
Term	2 years (August 2024- July 2026)
Hours	4 hours/month
Remuneration	Stipend

BACKGROUND

About YARDO

YARDO which stands for Youth Action for Relentless Development Organization is a registered NGO in Sierra Leone established in 2014. As a youth focused development agency, YARDO works to achieve a just and inclusive society free of poverty, hunger, degradation and inequalities. The organization is committed to empowering young people and transforming communities through its key four (4) programming areas: Agriculture, Environment, Governance (Education), Public Health (WASH).

See the work and impacts of YARDO at www.yardosl.org

About the Role

The Board Member will constitute one of the five (5) members of the Advisory Board. The Advisory Board will be headed by a chairperson amongst its five members. The Board will be in charge of ensuring oversight on YARDO management and performance to deliver on accountability and effective service delivery. This role entails the following deliverables:

1. Co-design of the Board's work plan
2. 3 Quarterly Meetings and 1 Annual general meeting
3. 1 Annual M&E visits to project sites
4. Review of documents
5. Timely submission of reports

KEY DUTIES

The Board member will perform the following functions:

1. Review of Annual Impact Reports
2. Review of Financial Reports
3. Participation in recruitment and procurement processes
4. Monitoring and Evaluation visits to project sites
5. Oversight on organizational performance
6. Corporate engagements and fund raising activities

ACADEMIC QUALIFICATION AND EXPERIENCE

Any academic qualification relevant to our work programs is required. However, at least a bachelor degree in development, agriculture, environment, finance is preferable. Candidate must have experience working with Government or NGOs in Sierra Leone.

HOW TO APPLY

Kindly send in the following before the 25th July 2024

1. Application letter (stating your motivation and how you can add value to YARDO)
2. Curriculum Vitae
3. Copy of ID Card

All applications must be sent to; info@yardosl.org with the subject line: APPLICATION FOR BOARD MEMBER 2024-2026